

## CONTRACT FOR EXHIBIT SPACE



The undersigned company, hereinafter referred to as « the Exhibitor », commits to renting an exhibit space at the **World Conference on Marine Biodiversity 2018**, hereinafter referred to as « the Event », which will take place at the Palais des congrès de Montréal from May 13th to 16th 2018, in accordance with the terms and conditions listed below.

### EXHIBIT SPACE RENTAL FEE

Early bird (until October 1st, 2017).....	1 800\$ + taxes
Regular (from October 2nd, 2017) .....	2 500\$ + taxes

To benefit from the early bird rate, the exhibitor must send in their booking form before October 1st, 2017, and the payment within a 45 days delay.

Do not send a payment along with this form, an invoice including taxes will be issued.

### INCLUSIONS FOR EACH SPACE (10 FT X 10 FT):

- One (1) 6 feet's table, two chairs, pipe and drape and one waste basket
- Two (2) exhibitor badges with access to coffee breaks, the Welcome Reception and activities on the Exhibition Floor;
- One (1) full conference registration;
- 100-word company description in the Final Program (electronic version);
- Exhibitor listing on the WCMB website + hyperlink;
- Exhibitor listing in the WCMB Mobile App

### EXHIBIT SPACE

(to be confirmed by WCMB 2018)

Selected booth No. (s):



## CONTACT INFORMATION FOR PUBLISHING PURPOSE \*

(the information below will be publish in the final program)

COMPANY:

CONTACT NAME:

ADDRESS:

CITY:

TEL.:

STATE / PROVINCE:

FAX:

COUNTRY:

EMAIL:

POSTAL CODE:

WEBSITE:

## DESCRIPTION OF YOUR ORGANIZATION

(the information below will be publish in the final program)

*Please include a short description of your organization in English (max 200 characters or 30 words)*

## CONTACT PERSON

(person in charge of the logistic surrounding your participation at the WCMB 2018)

NAME:

TEL:

POSITION:

CELL:

EMAIL:



## CONDITIONS OF VALIDITY

No amendment to the contract shall be valid unless in writing and signed by the parties present. Management has the right to refuse any booking space. The terms and conditions stated in this contract are an integral part of the contract. The Company ensures that its participation in this agreement has been duly authorized, and that his signature on this contract is a binding obligation to the Exhibitor.

## AUTHORIZED SIGNATORY

After reading and accepting the terms and conditions of this contract, the signatory, legally authorized for these purposes, agrees to comply with them.

NAME

SIGNATURE \_\_\_\_\_

POSITION

DATE

Please return the signed copy by email to [wcmb2018services@jpdl.com](mailto:wcmb2018services@jpdl.com) or by fax to 514-287-1248

## TERMS & CONDITIONS

(1) The Exhibitor agrees that the Management has the right to rearrange the floor plan and relocate any booth. A relocation notice shall be given to the Exhibitor.

(2) In case of relocation of the booth described herein, the Exhibitor agrees that he has no right to cancel its participation in the Event or claim damages from the Management.

(3) The Exhibitor shall not sublease, give or share a booth or a part of it. It is also forbidden to represent, advertise or distribute promotional material for another firms' products and services or another person.

(4) The Exhibitor agrees to hold the Management free and harmless from any obligation in respect of damages, claims, judgments and legal fees arising out of any damage or loss of property, injury or death relating to the use of the rented space.

(5) The Exhibitor shall obtain the necessary insurance coverage against property loss or damage, personal injury and death, as well as any liability arising therefrom (minimum 2 millions). This insurance certificate must cover Consortium de Biodiversité Marine, JPdL International and the Palais des congrès de Montréal.

(6) For any cancellation by the Exhibitor, provided in writing and received by November 14th 2017, WCMB2018 will retain 25% of contract value.

(7) In the event of cancellation by the Exhibitor after November 14th, 2017 no refund shall be made.

(8) The Exhibitor agrees that, for the purpose of the Event, it shall conform to the guidelines and regulations listed in the Exhibitor's Manual.

(9) The Exhibitor understands and agrees that it must leave the site of the Event at 23h59 the latest on May 16th, 2018. From that time on, a penalty of \$500 per hour shall be payable, and the Management, at its sole discretion, may take the necessary steps to free the rented areas, and the Exhibitor shall bear all the costs and the risks thereof.

(10) No person shall be allowed entrance to the Event's premises without a pass issued or recognized by the Management. The Management reserves the right to deny entrance to any person, with valid reason. The Management also reserves the right to expulse any and all persons whose action would justify such measure, as judged by said committee. All visitors must respect security guidelines, order and of police decided by the authorities.

(11) If the Event is cancelled for any reason beyond the control of the Management, the Management shall not be liable for any expenses incurred by the Exhibitor and shall have no other liability to the Exhibitor than the refund of that portion of the rent actually received.

(12) All notices, requests for information, other requests and other communications that may or must be transmitted between the two parties must be either delivered in person, or sent by email, registered mail or fax using the contact details listed above in the booking form.

(13) Terms of payment: upon receipt of the invoice, the full payment must be received by the Management within 45 days. As of April, 1st, 2018, all new contracts should be paid as of May 1st, 2018.

(14) The payment must be made by cheque, in Canadian dollars, payable to **Consortium de Biodiversité Marine** and sent to the following address:

Consortium de Biodiversité Marine  
1045 avenue de la Médecine, local 3042  
Québec (QC) G1V 0A6, Canada